



**THE MANAGEMENT SCHOOL SYDNEY**  
 MSS EDUCATION PTY LTD (ABN 32 604 489 161) | RTO CODE 41465 | CRICOS CODE 03485E  
 Level 3, 55-57 Wentworth Avenue Sydney NSW 2000 Australia  
 TEL/FAX: +61 2 9119 3862 EMAIL: [enrol@tmss.edu.au](mailto:enrol@tmss.edu.au) WEBSITE: [www.tmss.edu.au](http://www.tmss.edu.au)

## Simplified Student Visa Framework (SSVF) STUDENT INTERVIEW ASSESSMENT FORM

**INSTRUCTIONS : AGENT INFORMATION**

**Agent must:**

1. Complete the student's details and all the questions, during an interview with the prospective international student.
2. Sign and date this SSVF Form.
3. Submit the completed and signed SSVF form with the student's application form to [enrol@tmss.edu.au](mailto:enrol@tmss.edu.au) if the student meets the SSVF and Government Study requirements.
4. Retain a copy of the completed and signed SSVF form and all evidences of completion of the assessment on the student's file.

*Education Agents must be aware that they are responsible for making a recommendation to TMSS. Recruiting a non-genuine temporary entrant (GTE) student who does not satisfy the visa requirements of the Australian Government may result in the suspension or termination of the Agent Agreement with TMSS.*

**READ THIS CHECKLIST CAREFULLY AND COMPLETE ALL SECTIONS**

**1. STUDENT DETAILS**

Given Names		Family Name	
Date of Birth		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Course Title		Intake Date	

**1.1 About you Family**

Are you married?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, How long have you been married? .....
If married are you living with your spouse?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If No, Where does your spouse live? .....

**1.2 Academic History and Employment**

Please list your prior studies, including English language courses, and year of completion (this includes any current or incomplete studies) in your country and in Australia.	Course:..... Year: ..... City/Town: .....
	Course:..... Year: ..... City/Town: .....
	Course:..... Year: ..... City/Town: .....
	Course:..... Year: ..... City/Town: .....
Please list your Employment history. (Work Experience)	1. Positon: ..... Year From: ..... To: ..... How many years/months: ..... City: ..... Company/Place/Industry: .....
	2. Positon: ..... Year From: ..... To: ..... How many years/months: ..... City: ..... Company/Place/Industry: .....
	3. Positon: ..... Year From: ..... To: ..... How many years/months: ..... City: ..... Company/Place/Industry: .....



QUALIFYING THE STUDENT FOR COURSE OF STUDY	
<i>Please discuss each question with the student and provide answers as indicated.</i>	
PART A: VISA INFORMATION	
1. Are you currently on a student visa or have you previously studied on a student visa in Australia? <i>If you answer "yes", please indicate which course you are, or have been, enrolled in under your current student visa and list the Registered Training Organisation you are studying or have studied with.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you ever been reported to DIBP during your study period? <i>If yes, please provide relevant details.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you visited or studied in Australia previously? <i>If yes, please indicate which visa type.</i>  Type of visa: .....  Period of staying under the visa: .....	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Have you or any of your dependants ever been refused a visa for entry into Australia or any other country, or had a visa cancelled? <i>If yes, please provide relevant details.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. If you have either visited or studied in Australia previously, do you owe money to anyone or any organisation? <i>If yes, please provide relevant details.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Have you ever been convicted of a crime or offence in any country? <i>If yes, please provide relevant details.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Have you been informed and do you understand that your visa may be rejected or cancelled by the Australian Department of Immigration and Border Protection (DIBP) if it is found that the documentation and information you have supplied to support your student visa application is found to be false or fraudulent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Are you aware that your visa may be rejected if you do not pass the Australian Department of Immigration and Border Protection's health and character check and you are assessed as a non-genuine student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Are you aware of the conditions of the student visa for which you are applying, and do you understand that if you fail to comply with your student visa conditions your visa may be cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No



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PART B: STUDY OPTIONS			
1. Are you aware of all the subjects (units of competency) you will be studying?	<input type="checkbox"/>	Yes <input type="checkbox"/> No	
2. Are you aware of the course structure, duration and delivery modes of your chosen course?	<input type="checkbox"/>	Yes <input type="checkbox"/> No	
3. Are you aware of the course outcomes of your chosen course?	<input type="checkbox"/>	Yes <input type="checkbox"/> No	
4. Are you able to satisfy our English language proficiency requirements and provide evidence of English proficiency if required?	<input type="checkbox"/>	Yes <input type="checkbox"/> No	
5. Explain how the course you have selected will help you achieve your future career goal:			
Answer:			
6. Is/are the same course(s) available in your country? If Yes, what is the reason for preferring Australia for study over your own country?			
Answer:			
7. Why have you chosen TMSS as your provider? How did you hear about TMSS?			
Answer:			
8. Have you visited the TMSS website? Did the information on the website help you to choose your course(s)? Any suggestions from your side on how to improve the TMSS website?			
Answer:			
9. Please list any of your immediate family members living in Australia who are either Australian or permanent residents:			
Answer:			
10. If you are applying for the visa in your own country or outside of Australia, explain what arrangements have you made for your accommodation and airport pick-up:			
Answer:			
11. Explain what would be the best method for us to contact you in order to conduct an interview, Line ID (preferred) or Skype ID or phone number.			
Answer:	Line ID: .....	Skype: .....	Phone number: .....



**PART C: FINANCIAL DECLARATION**

Do you have access to sufficient funds to support you and your dependants (if any) for the total period of your stay in Australia to ensure that you meet course progress? This includes tuition fees, travel costs, living costs as outlined on the DIBP website: <http://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds>

Please indicate your source of funding:  Self-Funded  Parent  Relative  Bank Loan  Employer  Scholarship

Expense Funds	Per Person	Amount Required in AUD	Do You Have These?		
Travel	Applicant	Return airfare to Australia	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	Dependants	One return airfare to Australia per person	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Tuition	Applicant	Course fees for one academic year	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	School-age-children aged 5-18	\$8,000 per year	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Living	Applicant	\$19,830 per year	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	Partner	\$6,940 per year	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	First child	\$3,720	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	Each other child	\$2,970	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Overseas Health Cover (OSHC)	Single	Visa length cover, approx. \$41/month	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	Couple (no children)	Visa length cover, approx. \$114/month	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	Family	Visa length cover, approx. \$167/month	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

1. Are you able to demonstrate and supply evidence that you will be able to support yourself (and any dependant parties) during your studies in Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are you aware that whilst your visa will permit you to work up to 40 hours per fortnight, this should not be relied on to support you and/or your family in Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Are you aware that you may be required to get a third party to verify your financial status prior to studying in Australia, and that you are a Genuine Temporary Entrant (GTE) student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Will you be able to provide genuine financial documentation to support the above financial requirements if required by DIBP?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**PART D: ADDITIONAL INFORMATION**

Please provide any other relevant information your Education Agent and TMSS can use to help assess your eligibility to study in Australia as a Genuine Temporary Entrant (GTE) student via the SSVF process.



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PART E: STUDENT'S DECLARATION	
Please ensure that you read each statement and tick each checkbox below.	Checked
I declare that I have read the instructions and that the information submitted on this form is complete and accurate in all respects. I acknowledge that the provision of incorrect information may result in the withdrawal of my application by TMSS.	<input type="checkbox"/>
I agree to release and indemnify TMSS and its officers, employees, agents, partners and contractors against any liability, claims, action, demand, loss or expense (including legal costs) arising out of or in any way connected with the provision of incorrect information provided by me.	<input type="checkbox"/>
I acknowledge that I am bound by the statutes and regulations of TMSS and I agree to pay all fees arising from this enrolment.	<input type="checkbox"/>
I declare that I have a genuine intention to study the course(s) for which I have applied for, and that I have access to sufficient funds to cover tuition fees, Overseas Student Health Cover, and living expenses for any dependents and myself during the duration of my studies in Australia.	<input type="checkbox"/>
I understand that by completing this application, I am giving written consent for TMSS to independently verify the information supplied by me and to seek further documents if required.	<input type="checkbox"/>
I have read and understand TMSS Terms and Conditions and policies and procedures.	<input type="checkbox"/>

Signature of application: \_\_\_\_\_ Date: \_\_\_\_\_

PART E: STUDENT'S DECLARATION	
Please ensure that you read each statement and tick each checkbox below.	Checked
I declare that I have counselled and interviewed the prospective student and obtained all supporting documentation.	<input type="checkbox"/>
I declare that I have made every effort to verify the authenticity and validity of the documents and have sighted all original documents as provided by the student during the interview and verify that all documents are genuine.	<input type="checkbox"/>
I declare, to the best of my knowledge, that all information listed in this application is accurate and completed and that TMSS may choose to withdraw the student from the application process if any of the information supplied is false and misleading.	<input type="checkbox"/>
I declare that I have checked the DIBP's online assessment and have all the required authentic and genuine documentation for online lodgement.	<input type="checkbox"/>
I declare that all documentation attached are true and correct.	<input type="checkbox"/>
I am satisfied that the applicant meets all financial and Genuine Temporary Entrant (GTE) requirements for studying with TMSS and I recommend that this applicant be considered for admission to TMSS.	<input type="checkbox"/>

Agent's name: \_\_\_\_\_

Signature of Agent: \_\_\_\_\_

Date: \_\_\_\_\_

*Agent stamp:*