



THE MANAGEMENT SCHOOL SYDNEY

MSS EDUCATION PTY LTD (ABN 32 604 489 161) RTO CODE: 41465 CRICOS PROVIDER CODE: 03485E
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Request to change personal details

Current Details

Student number: _____

Date of birth: ___ / ___ / ___

Surname: _____

Title: Ms Miss Mrs Mr Dr

Given name(s): _____

Home phone: _____ Mobile phone: _____

Address: _____

Suburb: _____ Postcode: _____

Change of name details

New title: Ms Miss Mrs Mr Dr Change effective from: ___ / ___ / ___

New surname: _____

New given name(s): _____

Changes to name details will require the student to provide documentary evidence that supports the change requested. Acceptable documentary evidence includes a Marriage Certificate or Deed Poll Declaration.

Change of residential address details

New residential address: _____

New suburb: _____ New postcode: _____



Request to change personal details

Change of mailing address details

New mailing address: _____

New suburb: _____ New postcode: _____

Change of contact details

New home phone: _____ New mobile phone: _____

OFFICE USE ONLY

Date request received: ____ / ____ / ____

Supporting documents attached? Yes No

Supporting record updated? Yes No

Signature: _____

Date: ____ / ____ / ____