



TMSS ADMINISTRATION FEES

NON-TUITION FEES (Non-Refundable)	
Enrolment Fee (Non-refundable)	\$200
Accommodation Placement Fee (Non-refundable)	\$250
COE issue fee (Non-refundable)	\$50
Airport pick-up (Non-refundable)	\$200
OTHER FEES	
Late payment penalty per instalment	\$100
Issuance of replacement certificate	\$100
Amendment of Confirmation Enrolment (COE)	\$50 per COE
Statement of attainment re-issue	\$100
Confirmation Letter	\$20
Subject / Exam reassessment	\$50 per unit
Class change request	\$30
Replacement / Renew Student Card	\$20
Photocopying / Printing / Scanning	\$0.20 per page

1. For airport pick up, homestay and shared accommodation information please contact marketing department via email marketing@tmss.edu.au
2. Prices may change without prior notice. For further details please contact our marketing department via email marketing@tmss.edu.au or on +61 2 9119 3862.



REFUNDS

REFUNDS	
Reason for refund of fees paid	Refund Payable
If your visa application is rejected by the Australian Department of Home Affairs, you will need to attach proof of this in the form of the letter of rejection and contact the institute.	100% of the tuition fees and material fees are refundable and payable to you within 28 days. A \$250 administration fee will be charged.
Withdrawal from the course prior to commencement (28 days or more prior to the starting date of the course)	70% of the tuition fee and 100% of material fee are refundable and payable to you within 28 days. A \$250 administration fee will be charged.
Withdrawal from the course prior to commencement (less than 28 days prior to the starting date of the course)	50% of the tuition fee and 100% of material fee are refundable and payable within 28 days. A \$250 administration fee will be charged.
Withdrawal on or after the course start date where visa is granted to the student	No refund
If you start a Course on the Course Start Date and your student visa is rejected, you will need to attach proof of this in the form of the letter of rejection and contact the institute.	Refund on a pro rata basis, the tuition fee for the weeks from when you withdrew from the course until the end of the period that the tuition fee have been paid to (that is, on a pro-rata basis) apply to and payable to you within 28 days.
Student provides misleading or false information	No refund
Breach of student visa conditions, visa cancellation or failure to comply with enrolment conditions	No refund for courses undertaken



Special circumstances where the student is not able to travel to Australia, not due to a visa rejection, but due to compelling or compassionate reasons outside the control of the student, supported by written evidence and as determined by the college	100% of the fees are refundable and payable to you within 28 days. A \$250 administration fee will be charged.
Late arrival to a course and student has been granted a visa	No refund
Change of visa sub-class to permanent resident	Pro-rata refund based on number of weeks studied
Student expelled from the college for breaching college policies and has started and is completing a course	No refund
REFUND – TMSS Default	
<ol style="list-style-type: none"> 1. This applies when TMSS fails to provide the course to the student on the agreed starting date; or the course ceases to be provided to the student at any time after it starts but before it is completed; and the student has not withdrawn from the course before TMSS's default. 2. TMSS may arrange for a suitable alternative placement within 14 days after the default day. If the student accepts this offer of a placement, student will need to sign an acceptance document. 3. Alternatively, if TMSS is unable to offer a suitable alternative placement or student does not accept the alternative suitable placement chosen by TMSS, then TMSS will pay the refund to the student, as determined by Education Services for Overseas Students (Calculation of Refund) Specification 2014 (https://internationaleducation.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/ESOS-Regulations/Pages/default.aspx) 4. The refund will be paid within 14 days after the default day. 5. In the event that TMSS does not satisfy its obligation to an affected student, TPS (Tuition Protection Service) Director will facilitate access for the student to course placement or refunds. 6. Refunds (if any) will be deposited into the authorised account notified by the student on refund form. 	